

## **Winfarthing Parish Council**

### **Minutes of the meeting held on Monday 5<sup>th</sup> December 2022 at 7:30pm at Winfarthing Village Hall, Hall Road IP22 2EP**

#### **Members Present:**

Chairman Eric Cole, Lynne Rogers, Peter Frost, Lorraine Tinkley, William Cole, Lucy Kemp

#### **In Attendance:**

Ellie Cole-Broatch – Clerk

Barry Duffin – County Councillor

James Easter – District Councillor

#### **1. To receive apologies for absence**

Jim Collins

#### **2. To approve and sign the minutes of the last meeting held on 7<sup>th</sup> November 2022**

Minutes were approved and signed by the Chairman

#### **3. Record declarations of interest in items on the agenda**

None

#### **4. Report from District and County Councillors**

**County Council Report:** Barry Duffin gave a report. It was included in the report that Norfolk Coroner's Office are trying to trace the relatives of two people:

- Brenda Burke, aged 81 from Tonbridge, Kent
- John Leslie Franks, aged 82

Please call 01603 774773 if you know either person.

The Councillors discussed with Barry Duffin the new pole erected on the corner of Hall Road and The Street thought to belong to County Broadband. It was decided that the Clerk will email County Broadband to ask about it and also enquiry about future installations planned for the Parish.

**District Council Report:** James Easter gave a report.

#### **5. Finance**

##### **5.1. Bank statement including payments received**

Payments received:

Norfolk County Council (Parish Partnership Scheme 2020-21 refund) – 8/11/22 - £11.85.42

**Current bank balance on 5/12/22 - £5283.36**

## **5.2. Invoices – Clerk's invoice and any received after agenda has been published**

Cheques were unanimously approved and signed by Eric Cole and Lynne Rogers.

Eleanor Cole-Broatch (Clerk salary November) - £308.18

Eleanor Cole-Broatch (Clerk salary December – post-dated 7/1/23) - £159.96

HMRC (Clerk income tax – post-dated 7/1/23) - £19.40

## **5.3. Adding Clerk to online banking**

Ongoing. The Clerk will look into Councillor reimbursement for telephone bill fees as Lynne Rogers spent over 5 hours on the phone to Barclays.

## **5.4. Contribution towards maintenance of Churchyard**

It was unanimously approved to donate £600 towards the maintenance of the Churchyard but to delay the payment until March 2023.

## **5.4. Approve final 2023-2024 budget (see approved final budget handout)**

The final budget handout was discussed. It was unanimously decided to reduce the General Reserve Top-up from £1292.89 to £400 thus reducing the Precept required. After this change the 2023-2024 budget was unanimously approved.

## **5.5. Approve and set the Precept (see approved final budget handout)**

Total Precept: £4330 – a 5% increase on 2022-2023

Band D amount: £21.43

The Precept was unanimously approved by the Parish Councillors and the relevant form completed by the Clerk and signed by the Chairman.

## **6. Open forum for public participation: an opportunity to hear from members of the public**

No members of the public were present at the meeting

## **7. Discuss continuing problem of food fly-tipping on Church Lane and more recently in the School car park**

The school have reported the problem to the Police and Environmental Health. The Parish Council will continue to monitor the situation.

## **8. Discuss current situation of All Saints Primary School**

Concerns regarding the decreasing public numbers were discussed. It was decided the Clerk would draft a letter for the Parish Council to send to the school.

## **9. Planning applications**

**9.1. To consider any applications received after publication of agenda**

Planning application 2022/1633 for Mitchell's Yard had noted changes to the application. The Councillors unanimously decided they had no further comments to submit after submitting a comment originally in October.

**10. Deal Farm Anaerobic Digester update (Planning ref: 2022/1108)**

James Easter included in his report that the decision will be made on 14<sup>th</sup> December. Details including the recommendation from officers on the decision will be on the South Norfolk Council website prior to this.

**11. Footpath update**

None

**12. Surveying of culverts update**

Eric Cole will contact the Water Management Team again to see if the riparian owners have been sent the report.

**13. Community speed watch update**

Peter Frost reported that the planned speed-watch was cancelled and will be re-arranged.

**14. Pylons update**

The Parish Council have sent a letter in response to the Scoping Report which is available on their website.

**15. Registration of Village Hall land update**

Ongoing – information has been sent to the Land Registry.

**16. Confirmation on whether the Farm Business Tenancy Agreement for the Parish Council's land has been received**

Received

**17. Correspondence**

All correspondence has been circulated by the Clerk as it was received.

Correspondence was received from Norfolk ALC about Internal Auditors. It was decided that the Clerk will contact Sara Campbell (Norfolk PTS) to enquire about Internal Auditors.

**18. To receive items for the next meeting – Monday 6<sup>th</sup> February 2023 at 7:30pm**

Update on school

Meeting closed at 9:40pm.

Signed.....

Dated.....

(Minutes are draft until signed)