

## **Winfarthing Parish Council**

### **Minutes of the meeting held on Monday 6<sup>th</sup> February 2023 at 7:30pm at Winfarthing Village Hall, Hall Road IP22 2EP**

#### **Members Present:**

Chairman Eric Cole, Lynne Rogers, William Cole, Lucy Kemp, Lorraine Tinkley, Peter Frost, Jim Collins

#### **In Attendance:**

Ellie Cole-Broatch – Clerk

James Easter – District Councillor

1 member of the public

#### **1. To receive apologies for absence**

None

#### **2. To approve and sign the minutes of the last meeting held on 5<sup>th</sup> December 2022**

Minutes were approved and signed by the Chairman

#### **3. Record declarations of interest in items on the agenda**

None

#### **4. Report from District and County Councillors**

James Easter gave a report including reminding voters that on 4<sup>th</sup> May 2023 at elections photo ID will be needed to vote.

#### **5. Finance**

##### **5.1. Bank statement including payments received**

Current bank balance on 6/2/23 - £4795.82

##### **5.2. Approval for the Clerk to attend a two part Norfolk PTS “End of Year Finance Course” at a cost of £75**

Unanimously approved

##### **5.3. Invoices – Clerk’s invoice, Durrants invoice, Norfolk PTS invoice and any received after agenda has been published**

The invoice for £180 from Durrants for re-letting the Parish Council’s land was not approved. In the minutes of the meeting on 5th September 2022 it was stated “current tenant Peter Rout is required to give 12 months notice however this would be waived if Peter Rout is willing to pay the expenses of changing tenant”. Eric Cole will contact Durrants to resolve this.

The following invoices were approved and cheques signed by Eric Cole and Lynne Rogers:

Eleanor Cole-Broatch (Clerk salary January) - £195.60

HMRC (Clerk income tax) - £28.60

Norfolk PTS (Finance Course for Clerk) - £75

#### **5.4. Adding Clerk to online banking**

Ongoing

#### **5.5. Update on information required by Barclays bank**

Lynne Rogers has been in contact with Barclays and is waiting for more information.

### **6. Open forum for public participation: an opportunity to hear from members of the public**

A member of public reported the problem of potholes in the Parish especially on the road between Winfarthing and Shelfanger where there are 13 major potholes in the road. Some have been filled in temporarily and a survey has been carried out by Highways to permanently rectify them however this work has not been done yet. Councillors decided the link for reporting potholes to Highways should be shared on the Parish Council's Facebook page thus encouraging parishioners to report them. The Clerk will also write a letter to the Highways Agency about the problem.

### **7. Discuss current situation of All Saints Primary School**

Representatives of the school were invited to attend the meeting but did not. The school are wishing to change to an academy and will shortly be applying for a new permanent headteacher. Councillors will attend the consultation about changing to academy status on 23<sup>rd</sup> February.

The Clerk will send information received from the school to Shelfanger Parish Council to make them aware of the situation as they are a "feed" parish into the school.

### **8. Discuss dispute with County Broadband over new pole location on Hall Road / The Street junction**

The pole wrongly erected at the Village Hall has been removed. Lynne Rogers will email County Broadband again as the pole on Hall Road / The Street junction, also wrongly installed, is still waiting to be removed.

### **9. Discuss ways to encourage new Parish Council candidates for the May 2023 elections**

A poster created by Norfolk PTS will be used and circulated via the website, social media and noticeboards in the parish.

## **10. Planning applications**

### **10.1. Agricultural Buildings at Boundary Farm, Long Lane. Application number 2022/2392 – Notification for Prior Approval for a proposed change of use and associated building works of agricultural building to 3 dwelling house**

The application was discussed. The Clerk will submit "no comment" to South Norfolk Council Planning Department.

### **10.2. Discuss South Norfolk Council's Village Cluster Plan for Winfarthing**

The plan was discussed. The Clerk will comment on the plan highlighting the following points:

- Concern over surface water run-off after severe flooding in recent years
- There is no mention of sewage treatment plants for the proposed dwellings
- There is no mention of any "public open space" such as a playground

### **10.3. To consider any applications received after publication of agenda**

Church Farm, The Street. Application number 2023/0191. T1 Contorted Willow to pollard to height of 5m due to dieback, snap-out and close proximity to the 16<sup>th</sup> century farmhouse.

The application was discussed. The Clerk will submit "no comment" to South Norfolk Council Planning Department.

## **11. Footpath update**

Lorraine Tinkley gave a report stating that Highways have acknowledged they made an error in the placement of Footpath 1's location. Also property owners of Footpath 11 have been sent letters asking them for access ready for the new bridge installation on the footpath.

## **12. Surveying of culverts update**

Riparian owners have been informed via a letter from the Water Management Team of their responsibilities.

## **13. Community speed watch update**

Monday 13<sup>th</sup> February will be the first training session and speed watch in the village.

## **14. Pylons update including discussing email received from Essex Suffolk Norfolk Pylons regarding Parish Council co-operation in their campaign**

It was decided to help Essex Suffolk Norfolk Pylons in their campaign against the proposed pylons. The Clerk will reply to the email stating this.

## **15. Registration of Village Hall land update**

No update. Eric Cole will follow-up.

## **16. Correspondence**

All correspondence has been emailed to Councillors by the Clerk as it has been received.

### **16.1. "We all need help sometimes" leaflets received in post by Clerk**

James Easter mentioned these in his report. It was decided to distribute them around the village in the pub, church, village hall and school.

### **16.2. Email received regarding mud on Church Lane from building work**

The Clerk has responded to the email informing the member of public to contact the Highways Agency.

## **17. To receive items for the next meeting – Monday 6<sup>th</sup> March 2023 at 7:30pm**

- Discuss plans for the King's Coronation in the village
- Discuss donation towards maintenance of the churchyard

The meeting closed at 9:55pm.

Signed.....

Dated.....

(Minutes are draft until signed)