

Winfarthing Parish Council

Minutes of the meeting held on Monday 5th JUNE 2023 at Winfarthing Village Hall, Hall Road IP22 2EP

Members Present:

Eric Cole, Lynne Rogers, Jim Collins, Peter frost, Richard Steel, David Rix.

In Attendance:

No members of the public.

1. To receive apologies for absence

No apologies received.

2. To approve and sign the minutes of the last meeting held on 10th May 2023

Minutes were unanimously approved and signed by the Chairman.

3. Record declarations of interest in items on the agenda

None.

4. Current status re clerk Vacancy.

- We have one candidate already to consider.
- Advert to be placed on NALC website and Facebook page – peter to action
- Printed advert to be placed on village notice board.

4.1 Jim appointed RFO, seconded by Richard.

5. William Cole resignation.

Eric already has been in discussion with electoral department at County Hall re process to announce and re-opt or elect a new councillor.

- advert for casual vacancy to be placed on line and on notice board.

6. Report from District and County Councillors

Neither were present.

7. Finance

7.1. EOY balance was 3973 Precept received of £1265 – current balance £5243.

7.2 Invoice for previously approved HMRC re Clerk tax contribution – cheque issued and signed - Richard to Mail to HMRC.

7.3. To appoint a councillor who is not a signatory to routinely check finances.

David proposed by Eric , seconded by Peter.

7.4. Review Audit findings.

Reviewed. Peter as created a colour coded project chart for tracking – council agreed on this action plan.

7.5. Review AGAR.

7.5.1.Exemption certificate figures were circulated to all members prior to meeting. It was unanimously agreed by council and the certificate was signed by Eric(chair) and Jim (RFO)

7.5.2 Annual Governance Statement. Peter Frost read out the individual statements on the Annual Governance Statement during the meeting and it was proposed by all that it be signed. It was signed by Eric (chair) and Jim. (RFO)

7.5.3. Statement of Accounts Figures were circulated to all Members prior to the meeting. Unanimously agreed. It was signed by Eric (chair) and Jim. (RFO)

7.6 New Bank account re: Winfarthing Parish Trust. (WPT)

Lynne confirmed new account created in the name of WPT and was awaiting further paperwork.

7.7. Approve date for displaying notice of Audit.

Peter suggested that 12th June to 21 July meets compliance.

To be displayed online and notice board.

8. Open forum for public participation: an opportunity to hear from members of the public

None present.

9. Winfarthing School update.

There remains a concern at lack of children at the school.

10. Planning applications

Application for tree pruning - Holly farm -In the conservation Zone.

Council had no comment.

11. Consider applications received after publication of agenda.

None

12. Footpath update

Richard reinstated the Bridlepath finger post Mill Road. Other posts on the footpath circuits in poor condition and will be reviewed for action by Richard.

Grass – foot path from the Pub Meadow going west behind holly farm has been kindly cut by a parishioner, makes it more accessible and nice to walk.

Grass cutting of footpaths is county council responsibility where as through a cropped field is land owner responsibility.

13 Community speed watch.

Ongoing, nothing to report to council.

14. Pylons update:

No new updates. The Parish Council continue to monitor developments with the proposed plans.

15. Registration of village hall land.

No update

16. Correspondence

Sally spencer reached out to council regarding road verge grass cutting in the region the wash - Grass triangle to the being in the 30 to 50 zone.

Grass cutting is highways, Eric commented that they have started to get this done in other areas. Recommend to drop a pin on the map in the county council reporting web page, Richard will drop a email to James Easter.

17. AOB

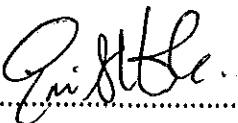
Council recommend verge cutting on Short Green.

18. To receive items for the next meeting – Tuesday 4th July 2023 at 7:30pm –
Councillors responsibilities.

Closure of the meeting

Eric thanked the council in particular Peter Frost for stepping up and working the AGAR and admin matters.

Meeting closed at 9:12pm

Signed.....

Dated.....4/7/2023.....

(Minutes are draft until signed)